

Safety instructions for persons accommodated in UCT Residence Halls

(Effective and valid from 1.11.2019)

To secure the fire and health safety and protection of the residents accommodated in UCT Residence Halls, all persons are obliged to observe the following instructions:

1. Persons accommodated in UCT Residence Halls are namely obliged to:

- Behave in the manner that prevents the occurrence of fire, particularly when using heat, electrical, gas and other devices and appliances or when handling open fire.
- Observe the smoking ban on the entire premises of the UCT Residence Halls. Breaching the smoking ban usually leads to the automatic declaration of the fire hazard triggered by the electronic fire alarm signalisation system.
- Put out any fire, if possible, without directly risking their life or health.
- Report any fire incident at the Residence Hall Reception Desk while following the instructions detailed in the published Fire Emergency Directive that also specifies the way how to declare a fire hazard and sound the fire alarm.
- Not to use elevators in case of fire hazard (there is a danger of getting stuck in the elevator cage).
- Report any detected defects that may affect the fire safety or could threaten health or life. The report has to be made by entering a record in the Book of Defects located at the Reception Desk.
- Get to know all published documentation on fire safety in UCT Residence Halls, (Fire Safety Instructions, Fire Safety Rules, Emergency Evacuation Plan) and comply with fire drills.
- Not to use fire safety aids (fire extinguishers, etc.) and fire safety systems (water distribution systems, fire pumps, electrical fire alarm systems, etc.) for any other purposes except those they are designated for nor to interfere with their functions and operability.

• The residents accommodated in UCT Residence Halls may use their own personal electrical appliances if they comply with safety, fire prevention and energy regulations (namely directive ČSN 33 1600/ed.2) and do not exceed the maximum of 1800W with their individual power input. At the same time, with respect to the current electro installation and installed circuit breakers, the collective maximal power input in an accommodation unit may not exceed 2800W.

- Report any injury to the Residence Hall Management on the following day at the latest. The Management then decides about further procedures.
- Get to know the Residence Hall Accommodation Rules and follow them.

2. Persons accommodated in Residence Halls are namely forbidden to:

- Manipulate with technical devices and Residence Hall equipment for no serious reason.
- Enter or interfere with technical devices and areas (elevator engine rooms, electrical distribution boards, boiler rooms, etc.) or manipulate them in any way.
- Use any passages except for the designated routes (it is forbidden to climb over barriers, railings, etc.).
- Seal, cover, remove or, in any other way, damage warning, safety and information signs.
- Use and stock flammable liquids or substances supporting combustion.
- Perform any activities that could endanger lives and health of the other persons present.
- Throw any objects out of windows and balconies.
- Restrict or block the access to emergency routes in any way.
- Disassemble, in any way, door self-closing mechanisms or fix emergency route doors in an open position.
- Damage or abuse fire safety devices and means of fire protection (their damage or misuse may be classified as a legal offence or a criminal act of general hazard).
- Use open fire on the premises of Residence Halls.

I hereby confirm with my signature that I understand the instructions above and accept the consequences arising from their violation.

In Prague, on:.....

Name and Surname:.....

Signature:.....