

ACCOMMODATION CONTRACT 2025/2026

Student: **Personal identification number:**
surname, name, degree foreigners fill in their date of birth

Citizenship: **ID card number**
passport number

Permanent address: **Postcode number:**

Type of study: **Form of study:**
bachelor, master's, PhD, other full time, distance, combined

School: **Faculty:** **Class:**

Account number from which accommodation fee and related services will be paid via encashment*):

**) newly accommodated students have to submit an agreement with encashment by the relevant bank before signing the contract. The already accommodated persons can submit a declaration of honour instead (university account number for the encashment of accommodation fees: 156 290 139/0300, recommended encashment limit: Set the direct debit limit for accommodation payment according to the current amount of your dormitory fees, including services)*

hereinafter referred to as „the Resident“

and

University of Chemistry and Technology (UCT) Prague – Administration of University Facilities (AUF),
represented by Stanislav Starý M.Sc. - director
K Verneráku 950, Praha 4 - Kunratice, postcode: 148 00, IČ: 60461373, DIČ: CZ60461373,
Account number for payments: ČSOB, 156 290 139/0300

hereinafter referred to as „the Accommodation provider“

hereby conclude this accommodation contract in accordance with § 2326 and following of the valid Civil Code

I. Subject of the contract and price

The subject of this contract is the obligation of the Accommodation provider to provide the Resident with temporary accommodation till the termination of this contract, i.e.:

Dormitory		Room number	
From - To		Price	

II. Terms of payment

- 1) The Resident is obliged to pay the price for the accommodation and related services to the Accommodation provider in accordance with the valid tariff of the residence hall rent as stated in paragraph I.
- 2) The Resident agrees with possible changes of the amount of the residence hall rent which will be approved by UCT Prague during the validity of this contract.
- 3) Short-term limitations of the provided services in case of breakdowns or necessary repairs and maintenance do not constitute the reason for decreasing the accommodation price. Short-term limitations mean the time necessary for the maintenance or repair works to be completed.
- 4) Except for the very last month of the accommodation, the payment for accommodation is realized via encashment once a month on the 1st to 7th day after the end of a regular calendar month. The Resident hereby accepts his/her obligation to have sufficient funds on the bank account for the encashment to be realized by that time. Payment in cash or via a credit card or via a GoPay will be accepted only exceptionally on the basis of a prior special request sent to the Management department. Payment in cash or via a GoPay has to be realized at the cash desk no later than on the 25th day of the respective month.
- 5) The penalty to be paid for each day of the payment delay is **30 CZK/day** until the whole sum is paid in full on which both of the contractual parties hereby agree.

III. Rights and obligations of the contractual parties

- 1) Obligations of both of the contractual parties are defined by this contract, internal directives of UCT Prague and relevant regulations of the Civil Code.

- 2) The Resident is entitled to deposit his/her valuables in the location specifically designated for this purpose. In case that the Resident does not deposit his/her valuables into safety in the designated place, the Accommodation provider is not in any way responsible or liable for any possible loss or damage of such items.
- 3) In legitimate cases during the validity of this contract the Accommodation provider is entitled to change the reserved room stated in the paragraph I. of this contract and assign the Resident to a different room for temporary accommodation.
- 4) The Accommodation provider is obliged to provide standard services related to accommodation in the given accommodation category (particularly supply of heat, hot and cold water, electricity, changing of bed linen, disposal of waste etc.).
- 5) During the validity of this contract the Resident is entitled to change rooms for temporary accommodation on the basis of the written request countersigned by an authorized employee of AUF.
- 6) If the Resident causes any damage to the property of the Accommodation provider, the Resident is then obliged to pay for all such damage.
- 7) The Resident gives the Accommodation provider the right to gather, process and store his/her personal data stated in this contract for purposes of registration of accommodated persons and payments related to the accommodation for 6 years since the termination of this contract.
- 8) The Resident is obliged to maintain hygiene and to keep the room and related space tidy; he/she pledges to follow the Halls of Residence Regulations as well as other rules of the collective coexistence with other Residents. The Resident is also obliged to tidy the accommodation room and all the space related and restore it back to its original stated before moving out from the Residence Hall.

IV. Other arrangements

- 1) The validity of this contract expires:
 - a) With the expiry of the time period for which it was concluded as stated in paragraph I of this contract.
 - b) On the day specified in the written agreement made by the both contractual parties on the early termination of the contract.
 - c) With the end of the termination notice period arising from the unilateral termination of the accommodation contract by any of the contractual parties owing to the reasons specified further in this paragraph.
 - d) With the withdrawal from the accommodation contract by any of the contractual parties owing to the reasons specified further in this paragraph.
 - e) On the day of finishing or aborting the studies at the university or employment at the ICT within 5 calendar days counting from the occurrence of the relevant event causing this contract to terminate (unless mutually agreed otherwise).
- 2) The Accommodation provider is entitled to cancel the contract in accordance with § 2331 of the valid Civil Code. Such termination of the contract has to be justified properly and the termination period is 5 working days starting on the day when this termination note is delivered to the Resident.
- 3) The contractual parties also agree that the Accommodation provider is obliged to withdraw from this contract in a written form due to the following reasons:
 - a) The Resident lets the rented room/s to other persons or evidently attempts to do so or uses the rented room/s or the residence hall address for business activities without the permission of the Accommodation provider.
 - b) The Resident has repeatedly and grossly breached provisions of the Residence hall rules, his/her obligations under this contract or any other obligations resulting from the internal regulations of UCT Prague and relevant provisions of the valid Czech Civil Code.
 - c) The Resident's payments for the accommodation are overdue for more than 30 days.
 - d) The Resident stated in the accommodation application untrue information important for the accommodation provision at the residence hall in the respective year or failed to report important changes of such data within 14 days since such changes occurred.
- 4) The Resident is entitled to withdraw from the contract in accordance with § 2330, Article 1 of the valid Civil Code. The termination notice period is 1 month commencing on the first day of the calendar month following after the termination notice has been delivered to the Accommodation provider.
- 5) The contractual parties have agreed that the **Resident is entitled to terminate the accommodation contract instantly in case that s/he also pays the instant termination fee of 3,000 CZK.**
- 6) The Resident is obliged to empty and tidy the whole rented accommodation unit/room, restore it to its original state and hand it over properly to the Accommodation Provider on the day of the contract termination at 10:00 a.m. at the latest or as previously agreed upon with and by the Residence Hall Office. The proper handover is confirmed by signing a „Record of Room Handover“ both by the Resident and an Authorized Representative of the Accommodation Provider.
- 7) All legal provisions and documents of the contractual parties made in accordance with the above stated arrangements are to be delivered to the other contractual party either in person or via postal service by a legal post license holder. The latter specifically applies when a written document is to be delivered to the Accommodation provider to the address stated in the contract heading and also when a document or note is to be sent to the Resident having his/her permanent address in the Czech Republic. As for written documents for other accommodated persons, these should be sent to the address of the respective Residence Hall where they are accommodated. If a document or consignment is sent via post service and delivered when the addressee is not present, then it is to be deposited for 15 days. In case that the addressee fails to claim it during this period, its last day is considered as a day of its actual delivery.
- 8) In case that the Resident fails to empty the rented room properly on time, the contractual parties agree to a penalty of **300 CZK** for each calendar day following after the set date.
- 9) A **deposit of 7,000 CZK** is collected from foreign students when checking in at the residence hall (in cash or by card directly at the respective residence hall), which is accounted on the day of the accommodation termination after the actual handover of the room and settlement of all obligations.

V. Final provisions

- 1) The Resident hereby declares that he/she has read the contents of the contract before signing it and agrees with them and enters the contract of his/her own free will.
- 2) This contract becomes valid with the signature of the both contractual parties, i.e. the Resident and a representative of the Accommodation provider authorized to conclude this contract.
- 3) This contract is executed and signed in two counterparts of equal legal effect – one for each Party.

In Prague, date:

.....
UCT Prague – Administration of University Facilities
the Accommodation provider

.....
the Resident